

## Valley Torah High School Girls Division Internet and Network Acceptable Use Policy

Valley Torah High School provides a variety of technology resources (e.g., hardware and software, Internet access, email) to students to complement the educational goals of the school. While the Internet provides access to information necessary for academic pursuits, some information may be either controversial or offensive or even illegal. Consequently, students should bear in mind that the Internet must always be used responsibly and in a manner consistent with the school's philosophy and educational objectives.

### **Responsible Use**

Valley Torah students must abide by all state and/or federal laws, including copyright laws, that relate to the use of information technology. The school strictly prohibits the illegal use of copyrighted software or materials, the storage of such software or materials on school resources or systems, or the transmission of such software or materials using school resources.

1. Students may not use profanity, obscenity or language that might be offensive to others via electronic media and may not send or post false or defamatory comments or information that might injure a person, group, or organization.
2. Students may not make remarks or personal attacks via the Internet that demean, defame, or denigrate others with respect to race, religion, creed, color, national origin, ancestry, physical or emotional challenges, intellectual capacity, gender, or sexual persuasion.
3. Students should not attempt to gain unauthorized access to other accounts, including email, passwords, Jupiter Ed, etc.
4. Students should be aware that anything they post online remains online forever.
5. Students may never Skype into a class without prior administrative permission, and even then, only in urgent circumstances.
6. Students may not use their phone "hotspots" to bypass the school's filter. Doing so will jeopardize their ability to have a cell phone on campus.

### **Student Safety**

1. Students should never post personal contact information online, including name, home address, telephone number, email address or photographs of any member of the school community. Likewise, they should never reveal personal information about other students via email, web pages, blogs or any other electronic means.
2. Students should disclose to their teacher or parent immediately if they receive an inappropriate or offensive electronic message.
3. If a student mistakenly accesses inappropriate information, she should immediately report it to her teacher to protect her from any claim that she may have intentionally violated a policy or law.

**Privacy Expectations:**

Students shall respect the privacy of the Valley Torah School community, including staff, students, parents and alumnae. Furthermore, students should be aware of certain limitations on the expectation of personal privacy when using technology resources.

1. Email and other electronic communications are not necessarily secure or private and should be treated as such.
2. The school reserves the right to monitor, access, retrieve, read and/or disclose electronic communications that are transmitted using the school's network or stored on the school's network using school-provided equipment.
3. Using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio, images, video or photographs that reveal private parts of the body that are ordinarily covered by clothing is prohibited. The possession of pornographic images or video on any electronic device is prohibited.

**Security:**

1. Students must secure their personal password and take precautions against possible unauthorized access to any of the school's information systems, including Jupiter Ed, Turnitin or the campus wireless Internet access.
2. Students agree not to install or otherwise tamper with any unauthorized software on school-owned devices.

Students at Valley Torah High School are expected to respect and adhere to the policies set forth in this technology agreement. Inappropriate use of technology resources could result in disciplinary action and/or dismissal.

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Due to the evolving nature of technology, Valley Torah reserves the right to amend or add to this Acceptable Use Policy at any time without prior notice.

I have read the above Acceptable Use Policy for Technology and agree to abide by all of the provisions therein.

Student Name (Print Clearly) \_\_\_\_\_ Grade \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_